Mustard IT - Our Essential Checklist for GDPR
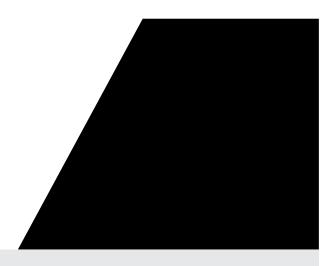
Mustard IT
IT SUPPORT SERVICES

Mustard IT - Our Essential Checklist for GDPR

GDPR compliance is now being undertaken by companies of all sizes in the UK.

GDPR compliance is essential to keep your business on the right side of the new data protection laws, avoid possible fines and retain the public reputation of your company.

Our Essential Checklist download helps you understand how GDPR legislation affects your business and the assessment, preparation work, remediation of IT systems, plus ongoing monitoring and maintenance that is needed.

You can also find out how Mustard IT can help you with GDPR, with our range of professional IT, data protection and monitoring services.

The questions below are an excellent starting point in helping you establish and note down what kind of personal information your company collects and stores.

- It is also useful to note down how that data is currently processed and what procedures are in place.

- By completing the answers below, you will gain a clearer insight into how to work with data security providers, what is required from your IT systems and what processes need to be used.

- How do we obtain data from our customers and/or clients?

- Is the data we collect fairly acquired and do we have the required consent to gather this data?

- Do we inform all subjects on how we will use their data?

- Are our consumers given the right to withdraw use of their data at any point?

- What categories of personal data do we collect and store from our customers?

- How long do we keep data for? And do we make sure that we do not hold data for longer the needed?

- What processes do we use for keeping our data current and up-to-date?

- How will employee data be handled and is this included in our plan?

- What levels of encryption do we use to keep our data safe? Do our levels of safety measures relate to the level of risk for our business?

- What measures are in place to control access to data?

- How do we ensure data is only used for intended purposes?

- Do we process any sensitive personal data including child data, genetic data, or biometric data? If so how is it processed and stored?

- Do we send any personal data outside of the European Union? If so is this data protected to the necessary levels?

- How do our IT systems and procedures handle all of the above requirements? What remediation work is required to reach GDPR compliance?

- Will external IT consultants be required?

Mustard IT and GDPR IT System Analysis

Once you have established a clearer understanding on the types of data your business collects and stores and how GDPR will change your current requirements, you can start to translate that to the IT systems and IT security updates that will be needed.

Mustard IT can help you make a clear action plan by carrying out a gap analysis.

This analysis will establish the any disparities in performance between a business' information systems or software applications and can determine whether GDPR requiremnts are being met.

The gap analysis will also highlight what is needed to bridge any gaps and ensure all requirements are being met.

Additional Analysis

In addition to a gap analysis we can also carry out data permeation mapping to fully detail the end-to-end data footprint of your business.

Other useful services include staff training & awareness courses on GDPR requirements and data handling.

Mustard IT are experienced in all aspects of data protection including GDPR.
From initial assessment, to IT system remediation or implementation of new IT technology we can help you get to grips with GDPR in a timely manner.

Regular monitoring and maintenance of your IT infrastructure keeps everything up-to-date and ensures you stay within the GDPR laws at all times.

Our GDPR services include:

Remediation & implementation
> Help to define the data protection strategy
> GDPR framework audit
> Creation of a remediation roadmap
> Implementation of an agreed data protection framework
> Penetration testing
> User identity protection
> Data Classification
> Endpoint security & Encryption
> Multi-factor authentication
> Service access to protect cloud based apps
> Service administration - identity & access management
> Messaging security & Encryption
> Business Continuity

Analysis
> Assessment of staff awareness on personal data processing and establishing if training is required
> GDPR-readiness Gap analysis
> Data permeation mapping

Monitoring & maintenance
> Updating systems to meet new GDPR requirements
> Data protection framework strengthening
> Ongoing data protection monitoring
> Data protection reporting
> Maintaining data protection risk indicators
> Training & awareness
To get started with your own journey to GDPR compliance, contact the team at Mustard IT and we can help you get started with an initial assessment.